



Rack House Primary School

Job Description

Job Title: Class Teacher

Scale: Teachers Bands 1- UPS3

Main Purpose of the job:

All teachers are subject to the Conditions of Employment set out annually in the School Teachers' Pay and Conditions Document. These detail the professional and particular duties required of teachers, together with requirements for management time, working time, guaranteed planning and preparation time. The school complies with these requirements in order to make reasonable demands of teachers.

Additionally, STPCD requires all teachers to be involved in:

- Advising and co-operating with the headteacher and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements
- Taking any such part as may be required in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school
- Co-ordinating or managing the work of other staff

Specific Responsibility

Class teachers will be asked to maintain an overview of teaching, standards and ongoing improvement in specified subject(s) or areas.

Over time this might reasonably include:

- Reviewing and developing of curriculum policy in the subject(s)
- Monitoring and evaluating the quality of planning in the subject(s) by other teachers
- Observing teaching in the subject(s) in order to evaluate strengths and areas for further development, or the impact of school improvement work
- Evaluating relevant assessment information for individuals, groups or cohorts
- Suggesting issues in the subject(s) for further development
- Reviewing and co-ordinating the usage of resources in the subject(s)
- Providing advice and supporting new staff in the subject(s)
- Reporting on progress, achievement and standards in the subject(s) to staff, governors or parents
- Arranging and promoting relevant subject activities to promote pupils' enthusiasm and interest

PERSON SPECIFICATION

Criteria	Required	Measured by
Qualifications	Qualified Teacher Status Degree	Application Form
Experience	To have experience in Primary Schools	Application Form
Knowledge and skills	<p>Have a knowledge of current developments in the new curriculum</p> <p>To have good relationships with children</p> <p>To assess children's attainment accurately, set targets and improve progress.</p> <p>To keep clear records of attainment in accordance with school procedures.</p> <p>To provide a stimulating learning environment</p> <p>To follow the Inclusion practice of the school</p> <p>To be aware of children's different learning styles</p> <p>To undertake an area of responsibility for the curriculum</p>	Application Form/Interview
Pastoral Care	<p>Develop positive relationships with pupils, parents, carers, staff and all stakeholders.</p> <p>Provide a welcoming environment for pupils and parents/carers</p> <p>To maintain effective discipline through positive behaviour management</p>	

	<p>Have a clear commitment to inclusive practice and inclusion across the school.</p> <p>To comply with child protection, safeguarding, equal opportunities, health & safety policies and procedures.</p>	
Commitments	<p>To work in accordance with Manchester Equal Opportunities Policy</p> <p>To attend training as directed by the school</p> <p>To attend weekly staff meetings and briefings</p> <p>To complete duties as requested by the Headteacher</p> <p>To report to governors as requested</p>	Application Form/Interview